

Board of County Commissioners

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Kenneth A. Kiler
Susan W. Krebs



Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2043; 1-888-302-8978
fax 410-386-2485
MD Relay 711/800-735-2258

Notice of Commissioner Meetings & Agenda for the Week of August 24, 2026

- Please Note: This weekly notice and agenda is subject to change. Please call 410-386-2043 to confirm a meeting you plan to attend. All meetings, unless otherwise noted, will be held at the Carroll County Office Building, Room 311. **Public Comment may be made in person or by calling in using the number provided with the agenda each week.** All or part of a meeting may be conducted in closed session.

Indicates Outside Activities

Monday ~ August 24, 2026

Tuesday ~ August 25, 2026

Wednesday ~ August 26, 2026

Thursday ~ August 27, 2026

9:00 a.m. Board of County Commissioners Open Session
County Office Building, Room 311

Item 1

Priority Carroll

Item 2

Public Hearing

[Spring 2026 Amendment to the 2023 Carroll County Water and Sewer Master Plan \(Plan\)](#)

County Attorney's Office – Mr. Tim Burke

Item 3

Public comment on this item

[Contract Award – Engineering Design and Permitting Services for the Reconstruction of Piney Run Dam RFP# 55-F-4-25/26](#)

Department of Planning and Land Management – Mr. Christopher Heyn

Thursday ~ August 27, 2026 (continued)

Item 4

Public comment on this item

[Contract Award – County Procurement Card Program](#)

Comptroller's Office – Ms. Jenny Hobbs

Item 5

Public comment on this item

[Grant – Acceptance of Award – The Rural Health Transformation Program - Rooted and Resilient Rural Maryland and The Addition of One FTE Paramedic Position](#)

Department of Fire & EMS – Mr. Michael Robinson

Item 6

Public comment on this item

[Grant – Approval to Submit Application and Acceptance of Award – SFY 2027 State Aid for Police Protection Communication Encryption \(SAPC\)](#)

Department of Emergency Management and Communications – Ms. Valerie Hawkins

Item 7

Public comment on this item

[Approval to Purchase – John Deere 333 P-Tier Compact Track Loader](#)

Department of Public Works – Mr. Bryan Bokey

Item 8

Public comment on this item

[Approval to Purchase – 2026 Ford F-150](#)

Department of Public Works – Mr. Bryan Bokey

Item 9

Public comment on this item

[Approval to Purchase – Gradall Hydraulic Excavator](#)

Department of Public Works – Mr. Bryan Bokey

Item 10

Public comment on this item

[Approval to Purchase – Two \(2\) 2027 Chevrolet Tahoe 4x4 PPV](#)

Department of Public Works – Mr. Bryan Bokey

Item 11

Public comment on this item

[Approval to Purchase – 2026 Chrysler Pacifica](#)

Department of Public Works – Mr. Bryan Bokey

Public Comment – Anyone planning to make public comment may do so in person or virtually. Those wishing to attend virtually should call +1 (301) 715-8592 and Access Code 810-0463-8147 to join the meeting.

Thursday ~ August 27, 2026 (continued)

Administrative Session ~ Open

Closed - Cybersecurity

1:00 p.m. Board of County Commissioners Open Session
County Office Building, Reagan Room 003

Item 1

No public comment

Work Session – Recreation and Parks Field Restoration

Department of Recreation and Parks – Mr. Bob Hicks

6:00 p.m. Board of County Commissioners Open Session
County Office Building, Reagan Room 003

Public Hearing

Market Street Extended Project

Friday ~ August 28, 2026

Saturday ~ August 29, 2026

Sunday ~ August 30, 2026

8:00 a.m. “The Commissioners’ Podcast”
Commissioner Krebs

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978, MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.

Department of the County Attorney

Briefing Paper

Public Hearing – August 27, 2026

Issue:

Public Hearing – Spring 2026 Amendment to the 2023 Carroll County Water and Sewer Master Plan (Plan)

Background:

The [2023 Carroll County Water & Sewer Master Plan](#) (“the Plan”) furthers the orderly development and expansion of adequate water and sewer systems in Carroll County and implements the County Master Plan and Community Comprehensive Plans. In coordination with the municipalities, the Plan sets priorities for water and sewer projects based upon an evaluation of facility usage, the need for upgrades and/or expansion, public health considerations, and planned growth patterns.

In accordance with [Section 9-503 of the Environment Article](#) of the Annotated Code of Maryland, the Plan is reviewed every three years. In the intervening years, biannual amendment cycles (spring and fall) occur each year to allow for modifications to be made in a timely manner, to address and implement updates, and to help keep the Plan as current as possible.

For the Spring 2026 Amendment Cycle, the Comprehensive Planning Division processed one amendment. This amendment proposes an update to the Water Service Area map for the City of Westminster to move one property from the Future Water Service Area (W-5) to the Priority Water Service Area (W-3). The City of Westminster Planning and Zoning Commission, as well as the Carroll County Planning & Zoning Commission, certified consistency with their respective comprehensive/master plans. A full staff report and request for certification was presented to the County Planning & Zoning Commission at their July 8, 2026 meeting. The BCC voted on July 23, 2026 to proceed with a Public Hearing for the amendment.

Action:

Conduct a public hearing to accept public comment regarding the proposed Spring 2026 Amendment to the 2023 Carroll County Water and Sewer Master Plan.

Staff recommended motion:

I move the Board conclude the public hearing, adopt the Spring 2026 Amendment to the 2023 Carroll County Water and Sewer Master Plan, and forward it to MDE for final approval.

Attendees: Daphne Daly, AICP, Deputy Director, Department of Planning and Land Management
Ethan Strickler, Comprehensive Planner, Comprehensive Planning Division

Item #3

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Contract Award – Engineering Design and Permitting Services for the Reconstruction of Piney Run Dam RFP# 55-F-4-25/26

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Department of Planning and Land Management, requests your approval to award a contract for Engineering Design and Permitting Services for the Reconstruction of Piney Run Dam to GFT Infrastructure, Inc in the amount of \$1,328,209. The Department of Planning and Land Management solicited proposals on the County's e-procurement platform, Public Purchase, and received three responses.

An evaluation committee was formed to conduct technical and financial review of the proposals submitted. The Committee evaluated all proposals based on criteria detailed in the RFP. The highest ranked firm for this project is GFT Infrastructure, Inc. This project is funded in part by the USDA Natural Resources Conservation Service (NRCS). The contract award amount is approved in the FY27 adopted budget.

Vendors & Bid Results:

1. **GFT Infrastructure, Inc**
2. Aterra Solutions, LLC
3. Schnabel Engineering, LLC

Owings Mills, MD
Ambler, PA
Alpharetta, GA

Staff Recommended Motion:

I move the Board of Commissioners award a contract for Engineering Design and Permitting Services for the Reconstruction of Piney Run Dam to GFT Infrastructure, Inc in the amount of \$1,328,209.

Item #4

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Contract Award – County Procurement Card Program

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Department of the Comptroller, requests your approval to award a contract for the County Procurement Card Program to PNC Bank. This contract award will be made via Baltimore County RFP #10000435 that was competitively bid and awarded to PNC Bank. The estimated spend for FY27 is \$4,269,760.

Background:

PNC continues to provide the County with a Procurement Card Program that has been very successful in paying for small dollar purchases and emergency purchases in situations that require immediate attention. It features easy reporting and allows the County to analyze the data and make recommendations and perform monthly audits. In addition, the County receives a rebate on purchases with this program based on the total amount of spend. PNC was supportive in our requests during the Tyler conversion process responding to our need for creating a template to export the monthly statement to upload to Tyler and invoice the agencies.

Staff Recommended Motion:

I move the Board of Commissioners award the contract for the County Procurement Card Program to PNC Bank.

**Fire and EMS
Open Session
August 27, 2026**

Issue: Grant – Acceptance of Award – The Rural Health Transformation Program - Rooted and Resilient Rural Maryland and the addition of one FTE Paramedic position.

Background:

The Maryland Department of Health is offering 5-year funding through the Federal Rural Health Transformation Program (RHTP) to support the development of a Mobile Integrated Health/Community Paramedicine Program. Using RHTP funding, the Carroll County Health Department (CCHD) and the County Department of Fire and Emergency Medical Services (DFEMS) along with other community agencies are working on a collaboration that would create a network of care to address the needs of Carroll County residents.

The program will deploy a team consisting of a community paramedic and care coordinator, supported by partner-agency staff, to provide in-home assessments, care management, and ongoing support. When appropriate, the team will also connect patients with health technology to facilitate remote monitoring and improve continuity of care. Services will focus on county residents who experience multiple emergency department visits or hospitalizations, potentially avoidable utilization, ambulatory challenges, or difficulty meeting hospital discharge recommendations. The program requires the creation of one FTE Paramedic position, fully funded by RHTP.

This initiative represents a comprehensive, cohesive, scalable, and sustainable approach to leveraging existing community resources and expertise to improve health outcomes and address the unique challenges of rural healthcare in Carroll County. At the conclusion of the five-year grant period, the ongoing cost of the program must be paid by the jurisdiction. The RHTP Steering Committee will explore long-term funding options, including potential support from the County Commissioners and other community partners, to sustain the program after Year 5.

FY27 Budget (Year 1)

	Grant
1 FTE EMS/Paramedic (Salary & Fringe)	\$128,451
EMS/Paramedic Overtime	\$64,226
Equipment/Mileage	\$20,362
8.5% Indirect cost	\$18,108
Program Totals	\$231,147
County Match	0

Staff Recommended Motion: I move the Board of Commissioners accept the award for the Rural Health Transformation Program - Rooted and Resilient Rural Maryland and the addition of one FTE Paramedic position.

Attending:

Michael Robinson, Chief, Department of Fire and EMS

Debby Standiford, Division Manager, Grants

Department of Emergency Management & Communications
Briefing Paper
August 27, 2026 Open
Session

Issue:

Grant – Approval to Submit Application and Acceptance of Award - SFY 2027 State Aid for Police Protection Communication Encryption (SAPC)

Background:

The Governor’s Office of Crime Prevention and Policy (GOCPP) is offering enhancement funding within the State Aid for Police Protection (SAPP) through the SAPC to support the procurement, upgrade, and implementation of secure law enforcement communications capabilities through Advanced Encryption Standard (AES-256) compliant subscriber radios and associated systems.

The proposed application requests \$240,000 for encryption of existing CCSO mobile radios, necessary support equipment, and programming services. The proposed project has a performance period of October 1, 2026 - June 30, 2027. There is no match requirement for this grant opportunity.

Proposed Budget

Grant Request	\$ 240,000.00
County Match (In-Kind)	\$ 0.00
Total Project	\$ 240,000.00

Action:

Discussion/Possible Decision

Staff-Recommended Motion:

I move the Board of Commissioners approve the SFY 2027 State Aid for Police Protection Communication Encryption (SAPC) Grant Application, as well as acceptance of the grant funds if awarded.

Attendees:

Valerie Hawkins, Director, Department of Emergency Management & Communications

Item #7

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Approval to Purchase – John Deere 333 P-Tier Compact Track Loader

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Division of Fleet Management & Warehouse Operations, requests your approval to purchase one (1) John Deere 333 P-Tier Compact Track Loader from James River Equipment in the amount of \$116,64.20. This purchase will be made using Sourcewell contract #011723-JDC which was competitively solicited and awarded to John Deere Company which James River Equipment is an authorized dealer of. The purchase amount is approved within the FY 2027 adopted budget.

Background:

This unit is a replacement vehicle that will be assigned to the Asphalt Crew. Equipped with updated technology and enhanced capabilities, it is better suited to meet the County's current operational needs. The unit will be used to prepare roadways for paving by removing debris from existing asphalt surfaces and preparing the stone base prior to asphalt placement. In addition, its versatility allows for the use of various attachments, enabling the Roads Division to deploy the unit for winter storm operations and other emergency response activities when the Asphalt Crew is not actively paving. This flexibility provides year-round value and enhances the Division's ability to respond to operational and emergency needs throughout the county.

Staff Recommended Motion:

I move the Board of Commissioners approve the purchase of one (1) John Deere 333 P-Tier Compact Track Loader from James River Equipment in the amount of \$116,64.20.

Item #8

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Approval to Purchase – 2026 Ford F-150

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Division of Fleet and Warehouse, requests your approval to purchase one (1) 2026 Ford F-150 from Hertrich Fleet Services, Inc. in the amount of \$51,581. This purchase will be made from a Howard County Contract #4400004546 that was competitively solicited and awarded to Hertrich Fleet Services, Inc. The purchase amount is approved in the FY27 adopted budget.

Background:

This vehicle is a replacement for a unit in the Division of Building Construction that is nine years old. It will be used to visit job sites, haul materials as needed, perform inspections throughout the county, and support a variety of other operational needs as they arise. Replacing this aging vehicle will improve reliability and ensure staff can safely and efficiently carry out daily field operations.

Staff Recommended Motion:

I move the Board of Commissioners approve the purchase of one (1) 2026 Ford F-150 from Hertrich Fleet Services, Inc. in the amount of \$51,581.

Item #9

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Approval to Purchase – Gradall Hydraulic Excavator

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Division of Fleet Management & Warehouse Operations, requests your approval to purchase one (1) Gradall XL 4100 V Hydraulic Excavator from Elliot & Frantz, Inc. in the amount of \$600,860.64. This purchase will be made using Sourcewell contract #011723-GRD which was competitively solicited and awarded to Gradall which Elliot & Frantz, Inc. is an authorized dealer of. The purchase amount is approved within the FY 2027 adopted budget.

Background:

This unit will replace a 19-year-old grader that has reached the end of its useful service life. Advances in equipment technology have made the replacement Gradall significantly more versatile than the grader it is replacing. In addition to performing traditional grading operations, the Gradall's articulating boom allows it to pull soil, remove trees and debris, and perform a wide range of other maintenance and emergency response tasks. Its versatility enables crews to complete multiple types of work with a single piece of equipment, improving efficiency and operational effectiveness. Gradalls are also typically among the first pieces of equipment dispatched to roadway emergency incidents, making this replacement critical to maintaining the County's emergency response capabilities.

Staff Recommended Motion:

I move the Board of Commissioners approve the purchase of one (1) Gradall XL 4100 V Hydraulic Excavator from Elliot & Frantz, Inc. in the amount of \$600,860.64.

Item #10

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Approval to Purchase – Two (2) 2027 Chevrolet Tahoe 4x4 PPV

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Division of Fleet and Warehouse, requests your approval to purchase two (2) 2027 Chevrolet Tahoes 4x4 PPV from Criswell Fleet Sales in the amount of \$125,941.60. This purchase will be made from Baltimore County Contract #SCON 10003180 that was competitively solicited and awarded to Criswell Fleet Sales. The purchase amount is approved within the FY 2027 adopted budget.

Background:

These vehicles will replace existing Department of Fire and Emergency Medical Services units that have reached the end of their service life. They will be used to support emergency response operations throughout Carroll County, ensuring reliable and efficient service delivery. Deployment across the entire county provides greater operational flexibility, allowing personnel to respond quickly to emergencies, assist residents, and provide mutual aid and support whenever needed. Replacing these units will help maintain the Department's ability to deliver dependable emergency services while reducing the risks associated with aging vehicles.

Staff Recommended Motion:

I move the Board of Commissioners approve the purchase of two (2) 2027 Chevrolet Tahoes 4x4 PPV from Criswell Fleet Sales in the amount of \$125,941.60.

Item #11

DATE: August 27, 2026

TO: The Carroll County Board of Commissioners

RE: Approval to Purchase – 2026 Chrysler Pacifica

EXECUTIVE SUMMARY:

The Office of Procurement, in cooperation with the Division of Fleet and Warehouse, requests your approval to purchase one (1) 2026 Chrysler Pacifica with FR Conversion Side Entry from Rohrer Enterprises, Inc. in the amount of \$74,937. This purchase will be made from a State of Maryland contract #LOT-24-050-GM that was competitively solicited and awarded to Rohrer Enterprises, Inc. The purchase amount is approved in the FY27 adopted budget.

Background:

This vehicle will replace one of the original Veteran Shuttle minivans that has reached the end of its service life. The Veteran Shuttle Program provides transportation for Carroll County veterans to and from medical appointments at VA facilities, including Baltimore, Fort Detrick, and Martinsburg. The program averages 38 trips per month, serving approximately 23 veterans monthly. The replacement vehicle will accommodate up to three passengers and one wheelchair, ensuring the County can continue providing safe, reliable, and accessible transportation services to our veterans.

Staff Recommended Motion:

I move the Board of Commissioners approve the purchase of one (1) 2026 Chrysler Pacifica with FR Conversion Side Entry from Rohrer Enterprises, Inc. in the amount of \$74,937.